



FINANCIAL TRAINING FOR FIRE DISTRICT OFFICIALS

**THURSDAY, FEBRUARY 29 -
FRIDAY MARCH 1, 2024**

JOIN CAFDA FOR THIS ONE-OF-A-KIND EVENT!

CAFDA has proudly partnered with the Office of the State Comptroller (OSC) to bring this **FIRST OF ITS KIND** event to the Capital Area!

Topics to Include:

- Duties/Responsibilities of Commissioners/Treasurers
- Governmental Accounting Overview
- Understanding Financial Reports
- Internal Controls
- Multi-Year Planning & Budgeting
- Closing of the Books
- New AFR
- Tax Cap & Statutory Spending Limitation (SSL)
- Common OSC Audit Findings
- Q&A with the OSC Staff

**This Is Not Just Training for
Fire District Treasurers!**

***COMMISSIONERS ARE INVITED
AND ENCOURAGED TO ATTEND!***

**Join us on Thursday evening
for dinner/hospitality and
get to know the OSC...**

...THEY ARE REAL PEOPLE TOO!

**This is YOUR Opportunity to
ask OSC Questions and NOT
Get Yourself into Trouble!**

Event Location:

Halfmoon-Waterford Fire District #1
315 Middletown Road, Waterford

Overnight Accommodations:

La Quinta by Wyndham
1749 Route 9, Clifton Park
518-579-6500

Group Code: CAFDA

CAFDA

P.O. Box 242
East Schodack, NY 12063

www.CAFDA.net
Secretary@CAFDA.net

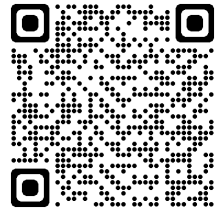
Financial Training for Fire District Officials

Thursday, February 29, 2024	
Times	Topics
8:00 AM	Registration/Continental Breakfast
8:45 AM	Welcome
9:00 am - 10:15 am	Duties & Responsibilities of Commissioners & Treasurers - Joyce Petkus
10:30 am - 11:45 pm	Overview of Governmental Accounting - OSC
12:00 pm - 1:00 pm	Lunch
1:15 pm - 2:30 pm	Understanding Reports: Balance Sheet, Statement of Revenue & Expenditures, Statement of Changes in Fund Balance, Budget vs. Actual - BST
2:45 pm - 3:45 pm	Managements Responsibility for Internal Controls, Fraud Detection & Protection - OSC
4:15 pm - 5:30 pm	Multi-Year Planning & Budgeting - OSC
5:30 pm - 7:00 pm	Dinner/Hospitality/Networking
Friday, March 1, 2024	
Times	Topics
8:00 AM	Continental Breakfast
8:30 AM - 9:15 AM	Year End Closing of the Books - BST
9:30 am - 10:30 am	New AFR - OSC
10:45 am - 11:45 pm	Tax Cap vs. SSL - BST
12:00 pm - 1:00 pm	Lunch
1:15 pm - 2:15 pm	Common OSC Audit Findings - OSC
2:30 - pm - 3:30 pm	Q&A with the Comptroller's Staff



CAPITAL AREA FIRE DISTRICTS ASSOCIATION

WWW.CAFDA.NET



REGISTRATION FORM

FINANCIAL TRAINING FOR FIRE DISTRICT OFFICIALS

Halfmoon-Waterford Fire District #1, 315 Middletown Road, Waterford

February 29th - March 1st, 2024

See Schedule of Events for Details!

Pre-Registration: \$40 per person for Member Districts, \$60 per person for Non-Members

Pay at the Door: \$50 per person for Member Districts, \$75 per person for Non-Members
(Includes All Meals)

Seating is Limited - Reserve Your Seat NOW!!!

Fire District/Organization: _____

Membership Status (select one): ____ Member of CAFDA or ____ Non-Member of CAFDA

Attendees (include full name and at least one email so we can confirm your registration):

Attendees:	Email Address	Certificate Required?
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
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Total Number Attending: _____

Payment Option:

1) Check enclosed payable to *Capital Area Fire Districts Association* for: \$ _____

2) Pay at the Door (check box): ☐

HELP US PLAN - Please Respond by Friday, February 16, 2024

Please Return To:

CAFDA

PO Box 242

East Schodack, NY 12063

Or by email to: secretary@cafda.net