



FINANCIAL TRAINING FOR FIRE DISTRICT OFFICIALS

**TUESDAY, MARCH 25 -
WEDNESDAY MARCH 26, 2025**

ADDITIONAL OPPORTUNITY!

Join CAFDA and our friends from Monroe County and Brighton Fire District for a second chance at Financial Training with the Office of the State Comptroller (OSC)!

Topics to Include:

- Duties/Responsibilities of Fire District Officials
- Governmental Accounting Overview
- Policies & Procedures
- Understanding Financial Reports
- Multi-Year Capital/Financial Planning & Budgeting
- Fraud Prevention & Detection
- AFR and Common Filing Errors
- Common OSC Audit Findings
- Municipal Accounting Software
- Q&A with the OSC Staff

**This Training is Not Just for
Fire District Treasurers!**

***ALL COMMISSIONERS and
OFFICERS are INVITED and
ENCOURAGED to ATTEND!***

**Join OSC Tuesday after the
last session for a social
mixer, great conversation &
lite fare!**

**Take Advantage of this Unique
Opportunity to ask OSC
Questions!!!**

Event Location:

Brighton Fire District
3100 East Avenue
Rochester, NY 14610

Need Overnight Accommodations?

Hampton Inn, Rochester-Penfield
950 Panorama Trail S., Rochester
Reservations: by phone 585-249-0601
or online at:

<https://www.hilton.com/en/book/reservation/rooms/?ctyhocn=ROCPNHX&arrivalDate=2025-03-24&departureDate=2025-03-26&groupCode=CHH902&room1NumAdults=1&cid=OM%2CWW%2CHILTONLINK%2CEN%2CDirectLink>

(ENTIRE URL must be copied/pasted to work properly)

CAFDA

P.O. Box 242
East Schodack, NY 12063
www.CAFDA.net
Secretary@CAFDA.net



CAPITAL AREA FIRE DISTRICTS ASSOCIATION

WWW.CAFDA.NET



REGISTRATION FORM

FINANCIAL TRAINING FOR FIRE DISTRICT OFFICIALS

Brighton Fire District, 3100 East Avenue, Rochester

March 25th & 26th, 2025

See Flyer for Details, Topics and Hotel Accommodations

**Registration: \$100 per person for Member Districts, \$125 per person for Non-Members
(Includes Breakfast & Lunch both days, Tuesday Cocktail Reception)**

Seating is Limited - Reserve Your Seat NOW!!!

Name of Organization: _____

CAFDA Member* ____ or CAFDA Non-Member ____

***If your fire district/organization is a member of a County/Regional Association that is already a member of CAFDA, you are also a CAFDA member and eligible for CAFDA Member pricing!**

Attendees (include full name & at least one email so we can confirm registration & prepare certificates, as well as contact phone numbers in case of inclement weather notifications):

Attendee Name & Phone Number:	Email Address	Certificate Required?
_____	_____	<input type="checkbox"/>

Total Number Attending: _____

Payment Options:

1) Registration & check enclosed payable to *Capital Area Fire Districts Association*: \$ _____

Mail to: CAFDA, PO Box 242 East Schodack, NY 12063

2) Online Credit Card (separate registration required for each individual attending):

Go to: <https://cafda.net/event-registration/>

General Questions? Email secretary@cafda.net

Payment Questions? Email treasurer@cafda.net

HELP US PLAN - Please Respond by Friday, March 14, 2025