

# Financial Training for Fire District Officials

Brighton Fire District, Monroe County

<b>Tuesday March 25, 2025</b>	
<b>Times</b>	<b>Topics</b>
8:00 AM	Registration/Continental Breakfast/Welcome
9:00 am - 10:00 am	Duties & Responsibilities of Commissioners & Treasurers - Joyce Petkus
10:00 am - 11:15 am	Overview of Governmental Accounting - OSC
11:20 am - 12:30 pm	Policies & Procedures for Managing your Fire District - OSC
12:30 pm - 1:15 pm	<b>Lunch!</b>
1:15 pm - 2:30 pm	The Governing Board's Role in Fraud Prevention & Detection - OSC
2:35 pm - 3:45 pm	Using Financial Reports for Fiscal Oversight - OSC
3:50 pm - 5:00 pm	The Annual Financial Report & Common Filing Errors - OSC
5:00 pm - 6:00 pm	Cocktail Reception/Hospitality/Networking

<b>Wednesday March 26, 2025</b>	
<b>Times</b>	<b>Topics</b>
8:00 AM	Continental Breakfast
8:45 am - 10:15 am	Developing a Structurally Balanced Budget for Boards & Managers - OSC
10:20 am - 11:30 pm	Multiyear Financial and Capital Planning - OSC
11:30 am - 12:15 pm	<b>Lunch!</b>
12:15 pm - 1:15 pm	What to expect from an OSC Audit (Common OSC Findings) - OSC
1:20 - pm - 2:00 pm	Municipal Accounting Software: what is it and why do you need it? Williamson Law Book Company
2:05 pm - 3:15 pm	Q&A Panel