

2026 Schedule for Financial Training for Fire District Officials

The Hub, McNeil & Co: Friday/Saturday, March 27-28, 2026
11 Main Street, Cortland

DAY 1	
Times	Topics
8:00 - 8:30 am	Registration/Light Breakfast
8:30 - 9:45 am	Duties & Responsibilities of Commissioners & Treasurers & Understanding Fund Balance - Joyce Petkus & OSC
9:45 - 10:00 am	Break
10:00 - 11:00 am	Fraud Prevention and Detection
11:00 am - 12:00 pm	Lunch
12:00 - 1:00 pm	Policies & Procedures
1:00 - 2:15 pm	Procurement & Claims Processing
2:15 - 2:30 pm	Break
2:30 - 4:00 pm	Annual Financial Report Common Filing Errors
DAY 2	
Times	Topics
8:00 - 8:30 am	Light Breakfast
8:30 - 9:45 am	Multi Year Capital Planning with Reserves
9:45 - 10:00 am	Break
10:00 - 11:00 am	OSC Audit Findings
11:15 am - 12:30 pm	Lunch/Q&A
12:30 - 1:00 pm	Wrap Up/ Clean Up